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Vacancy circular for filling up of the vacant post of Jr Materiovigilance Associate in Materiovigilance Programme of India, Indian Pharmacopoeia Commission (IPC)

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INDIAN PHARMACOPOEIA COMMISSION (Ministry of Health & Family Welfare) Government of India Sector- 23, Raj Nagar, Ghaziabad						
WALK-IN-INTERVIEW Walk-in Interview is going to be held on 13 th June 2025 for filling up of the vacant post of Jr Materiovigilance Associate in Materiovigilance Programme of India, Indian Pharmacopoeia Commission (IPC), an Autonomous organization under the Ministry of Health & Family Welfare, Ghaziabad, through Outsourcing Manpower Providing Agency.						
Details of Manpower Requirement						
S. No.	Details of the Positions	Salary	No. of Posts	Qualification	Place of Posting	Job Description
01	Name of the Post: Jr Materiovigilance Associate Age: Not exceeding 28 years	32,000	03	Graduation in Biomedical Engineering/Clinical Engineering OR Master's in Pharmacy/ Doctor of Pharmacy. Good knowledge of computers	Indian Pharmacopoeia Commission	1. To manage the adverse event related to Medical Devices (collection, collation & analysis). 2. Planning of risk identification and risk minimization related to Medical Device Adverse Events. 3. Or any other duty assigned by the Competent Authority from time to time.
02	Jr Materiovigilance Associate Age: Not exceeding 28 years	32,000	01	Experience Minimum 0-1 years' experience in Medical Device Industry, Post Market Surveillance/Medical Devices/Quality Assurance/Regulatory Affairs or Quality Management System	AIIMS - Rishikesh	

The interested candidate should produce originals along with self-attested copies of all educational qualification certificates including experience certificates and other documentary proofs at the time of interview.

Required documents for verification at the time of interview are as follows;

1. Educational qualification certificates (original)
2. Experience certificates (original)
3. An updated resume
4. 01 Passport size photographs
5. Aadhar card (Original)
6. One set of copy of all original documents
7. Date of birth certificate

Period of engagement:

The tenure of contract will be for period of one year. However, in case the work and conduct of the staff is not found to be satisfactory during the contract tenure, the services may be terminated at any time without assigning any reason thereof.

General Instructions:

1. The competent authority reserves the right to increase or decrease the number of vacancies and reject/select/cancellation of applications received without assigning any reason.
2. Interview will be conducted at IPC, Ghaziabad. No TA/DA shall be paid for attending the interview.
3. Experience/Age may be relaxed at discretion of the Competent Authority
4. The candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.

Note: Candidates are requested to report to the venue Indian Pharmacopoeia Commission, Ghaziabad at 9.00 AM. Latecomers will not be entertained.

1. The selected candidate will be informed by the IPC authorised Manpower agency.
2. No further query regarding the selection/rejection of candidate will be entertained in future.